

# EP Gates Construction & Realty - Rental Application

officeadmin@triad.rr.com

**Mailing Address:**

P.O. Box 872  
Graham, NC 27253

**Phone Numbers:**

336-229-4225 Office  
336-227-9947 Fax

**Physical Address:**

7 SE Court Square  
Graham, NC 27253

**Property Applied for** \_\_\_\_\_

**Move In Date** \_\_\_\_\_. You will be held to this date if application is accepted.

## Personal Information: (Please Print All Information)

	<b>Applicant #1</b>	<b>Applicant #2</b>
Name:		
Date of Birth:		
SS #		
NC Driver's License #		
Current Street Address:		
City, State and Zip		
Home Phone:		
Work Phone:		
Cell Phone:		
<b>E-mail - REQUIRED</b>		

We email statements so we must have a current email at all times.

## Last 5 years of Residential History Required

**Name of Current Landlord** -  Own  Rent  Other

Name(s):

Address, City, Zip:

Phone: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_

**Name of Former Landlord**,  Live with a Relative  Own  Rent  Other

Name(s):

Address, City, Zip:

Phone: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_ Date Moved In: \_\_\_\_\_ Date Moved Out: \_\_\_\_\_

## Household Information

**Marital Status:**  Married  Single  Divorced  Separated  Widowed

**List all others who will be moving in with you:**

<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Relationship</i>	<i>Social Security #</i>	<i>Date of Birth</i>

**\$300.00 non-refundable fee.** Number of pets: Please provide a copy of pictures of pets with application.

Breed: \_\_\_\_\_ Weight: \_\_\_\_\_

**Income:** Examples could include Child Support, Social Security Income, Disability Income, AFDC, or Workman's Compensation.

### Employment History

	APPLICANT #1	APPLICANT #2
Your Name(s):		
Primary Employer:		
Phone Number:		
Address:		
City, State, Zip:		
How Long:		
Current Position:		
Supervisor's Name:		
Salary (per month)	\$	\$
Other Income Amount:	\$	\$
Source of Other Income:		
Previous Employer Name (if current < 1 yr)		
Address:		
City, State, Zip:		
Phone Number		
How Long:		
Reason for Leaving:		

### Credit Information

List at least 2 local credit accounts (*Do not list utility companies*)

Creditor's Name:		Phone Number
Address:		Mo. Payment
Creditor's Name:		Phone Number
Address:		Mo. Payment

1. Have you ever been in Bankruptcy? Chapter 7 or 13? Yes  No  When? \_\_\_\_\_
2. Have you ever broken a lease agreement? Yes  No
3. Do you have any unfavorable credit history? Yes  No
4. Have you ever been arrested for a crime? Yes  No  Reason: \_\_\_\_\_
5. Do you have any liens, judgments, or repossessions? Yes  No
6. Has any landlord ever filed eviction papers against you? Yes  No

**Personal Reference:** This needs to be non-family member and at least known for 5 yrs.

Name:		Relationship to you	Phone number(s)
Address:			

**Emergency Info:** Mother, Father or spouse (if living). In the event of an emergency, we will need to contact this person. This person needs to be local for emergency situations.

Name:		Relationship to you	Phone number(s)
Address:			

## Vehicle Information:

How many vehicles will be on the property? \_\_\_\_\_

### Vehicle 1

Year	Make	Model	Color	Financed/Leased By:	Phone:

### Vehicle 2

Year	Make	Model	Color	Financed/Leased By:	Phone:

**Additional Information:** Please list below any additional information which you think will help us process your application. Attach additional sheet if necessary.


### How did you hear about our Agency?

Newspaper Ad.  Phone Book.  Yard Sign  Rental Referral Agency  Web Site  Friend  Local Reputation  Other  a  
We understand that by paying a deposit/fee, the property has been taken off the market and is no longer advertised. However, if the applicant(s) decide not to take the property we do understand that we will forfeit the full deposit.

All move in dates are to be within 30 days of placing deposit

- Deposits are forfeited if tenant fails to take possession of property.
- Application Fees are non-refundable
- Pet Fees are Non-refundable
- All rent, deposits, and lease must be signed prior to Tenant receiving keys or placing items in unit.

### Notification and Authorization to Release Information

The information contained in my application for tenancy with E. P. Gates Construction & Realty (hereafter called the Agent) is true to the best of my knowledge and belief. I understand that any misrepresentation or false statements made by me in connection with this application or any related material documents shall result in the Agent rejecting my application. I hereby authorize all individuals/organizations named or referred to in my application (including any attached documents) and any law enforcement organization to give the Agent all information related to verification. I hereby release such individuals, organization, and the Agent from any and all liability for any claim or damage resulting therefrom.

I hereby acknowledge that I have been informed by the Agent that they may obtain a consumer Credit Report and/or other investigative reports that will include personal information regarding me, including but not limited to an Employment Verification, Landlord Verification, Criminal Records check in order to assist the Agent in making its tenancy decisions. I also acknowledge notification by the Agent that some investigative reports may be provided by other firms subcontracted for that purpose. The agent agrees that all information received will be held in strict confidence and used solely for application processing.

I, my heirs, assigns, and legal representatives, hereby release and fully discharge the Agent and its respective officers, directors, shareholders, and employees from any and all claims, monetary or otherwise, that I may have against the Agent arising out of the use of any reports including errors or omissions contained or omitted from such reports or investigations.

The Agent agrees to inform the potential tenant if a tenancy rejection decision has been influenced by information contained in a consumer Credit Report. You may obtain a copy of your Credit Report if your application has been rejected based on its contents. When no longer needed, this application will be confidentially shredded by the Agent.

I declare under the penalty of perjury that the information listed in this application is true and correct.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

**Equal Housing Notice:** We are pledged to the letter and the spirit of the U.S. Policy for the achievement of equal housing opportunities throughout the nation. We encourage and support an affirmative marketing program in which there are no barriers to obtain housing because of race, color, religion, sex, handicap, familial status, or national origin.

**Agency Disclosure:** Our Company may provide rental services for property owners. We will represent their interests in all rental transactions. Rental units are offered to the best qualified applicant and not on a "first come, first serve" basis exclusively.

**OFFICE USE ONLY**

DO NOT WRITE BELOW THIS LINE.....

Landlord Reference Attached

Criminal Check

References Checked

Copies of SS Cards

Copies of Drivers Licenses

Copy Payroll Stubs and/or bank statement verifying income

Notes


Rental Amount \_\_\_\_\_ x 3 = \_\_\_\_\_ (TOTAL income should at least be this)

Approved  yes  no

Reason for Denial


DATE APPROVED \_\_\_\_\_

EMPLOYEE SIGNATURE \_\_\_\_\_